



Position Vacant	Risk- Broking – (Retail Institutional)
<p>Job Description/ Responsibilities</p>	<p>Managing the entire risk portfolio with a focus on Retail Institutional.</p> <p>Reviewing and updating various risk policies from time to time. Drafting new policies as and when required.</p> <p>Ensuring availability of necessary systems and tools for implementing robust risk policies in sync with market practice.</p> <p>Preparing and presenting MIS.</p> <p>Analyzing future risks and ensuring availability of necessary processes to reduce/ eliminate the same.</p> <p>Overviewing other Risk Management Functions like CTCL Id Creation, Mock Participation, System Development Etc.</p> <p>Monitoring Clients Margins, Positions & ensuring suitable action is taken as per Company’s Risk Management Policy.</p> <p>Responsible for tracking updates on Markets including Directives issued by Exchanges/ Regulator and ensuring timely compliance for the same.</p> <p>Generating/uploading Daily RMS related Files Like Limit Files, Holding Files, Collateral Files and Positions Files Etc.</p> <p>Responsible for Expiry Follow Up for Derivatives including monitoring tender period as per the delivery logic of Contracts, Additional Margins and Handling Exchange Margin Reporting.</p> <p>Monitoring Clients Debits, MTM Losses and Coverage and taking suitable action to avoid naked debits.</p> <p>Monitoring Intraday Positions and Ensuring Timely Square Off the Intraday Position before market ends maintaining Trading System Logs / Backup.</p>
<p>Minimum Experience</p>	<p>10+ years relevant experience in RMS profile in a medium to large Broking House/ Bank</p>

Job specific skills	<p>Applicants should have –</p> <ul style="list-style-type: none"> ➤ Ability to multi-task and follow through on items to completion while maintaining a professional demeanor. ➤ Team player with the ability to work independently or with cross- Functional groups. ➤ Experience in managing Risk operation of Broking. ➤ Strong skills in Microsoft Office (Excel, PowerPoint, Word).
Educational Qualification	Minimum Bachelor’s degree required.
CTC OFFERED	Compensation will not be a limiting factor for the right candidate and will discussed on a case by case basis.
Location of posting	Mumbai
How to apply	<p>Applications should be submitted on our email careers@bobcaps.in</p> <p>Please mention “Application for the post of Assistant Manager/ Manager – Risk- Broking – (Retail Institutional)” in the subject. Applications with any other subject will not be accepted.</p>
Website	www.bobcaps.in
Contact Person	Ms. Trilby D’monte
Contact No.	022-61389300
Last Date for application by email	27 th September 2023